

Data Privacy Statement

Data Processor

The Data Processor as defined in data protection legislation according to the General Data Protection Regulation (hereinafter: "GDPR") Article 4 (7) respectively Article 4 (7) of the German Church Data Protection Act (hereinafter: "KDG") as well as in other data protection regulations is

Katholischer Akademischer Ausländer-Dienst e.V.
Hausdorffstr. 151
53129 Bonn
Germany
Tel.: 0049 228 917 58 0
Fax: 0049 228 917 58 58
zentrale@kaad.de

Data Protection Officer

Markus Leimbach
Hausdorffstr. 151
53129 Bonn
datenschutz@kaad.de
Tel 0228 9175833

Right to Lodge a Complaint with the Responsible Data Protection Authorities of the Catholic Church

Without prejudice to any other judicial remedy, any person concerned is entitled to complain to the data protection authorities of the Catholic Church if they believe that the processing of their respective personal data violates data protection regulations (KDG Article 48). The responsible data protection authority of the Catholic Church is

Katholisches Datenschutzzentrum,
Körperschaft des öffentlichen Rechts,
Brackeler Hellweg 144, 44309 Dortmund, Germany
Tel.: 0231/13 89 85-0
Fax: 0231/13 89 85-22
E-Mail: info@kdsz.de
www.katholisches-datenschutzzentrum.de

Preamble of the Data Privacy Statement

In accordance with GDPR Article 13, this data protection statement provides you with information about the processing of your personal data and your data protection rights when using this website.

Personal data means any information relating to an identified or identifiable natural person. A natural person is identifiable if this person can be identified, either directly or indirectly, in particular by reference to identification such as a name, number, location data and online identification data

or by reference to one or more factors specific to the natural person's physical, physiological, genetic, economic, cultural or social identity.

This includes not only their name, e-mail-address or their contact data, but also, for example, their IP-address which is necessary even for purely informative use of our website.

Your Data Subject Rights

According to GDPR and KDG Article 17 et seq., you have the following rights in respect of your personal data:

- the right to obtain information,
- the right to demand the correction of incorrect data,
- the right of deletion,
- the right to restriction of the processing of your data,
- the right to object to the processing of your data
- the right to data portability.

You are also entitled to lodge a complaint with the data protection authority or the data protection supervisory authority (KDG Article 42 et seq.) if you believe that the processing of your personal data has violated data protection regulations.

Links to other websites

This website may provide links to other websites and their respective data protection statements and guidelines. We do not assume any liability or responsibility for those statements and guidelines which are not related to our website.

Using our website for purely informative purposes

If you use our website for purely informative purposes we collect automatically the following data and information of the calling computer's system:

- IP address
- Date and time of access
- Time zone difference to Greenwich Mean Time (GMT)
- Content of the request (specific site)
- State of access/HTTP status code
- Volume of data sent
- Website, the request has come from
- Browser
- Operating system and interface
- Language and version of the browser system

This data will also be stored in our system's log files. However, this data is not stored together with other personal data of the user. This data processing by our system is required for us to provide the service of the website for the user's computer. For this purpose, the user's IP address must be stored for the duration of the session. Since it is in our interest to ensure the use and technical operability of

our website as well as the safety of our IT systems and to optimize the website's use, log files have to be stored. However, we will not evaluate your data for marketing purposes. The processing of the data takes place on the basis of GDPR Article 6 (1) (1) point f respectively KDG Article 6 (1) point g. The data will be deleted from our system as soon as the session is ended. The data saved in the log files will be erased or made anonymous after a period of no more than seven days so that an identification of the calling client will no longer be possible. For the purpose of operating our website, the storage of the data enabling the provision of the website and the storage of the data in log files is required. We are only collecting your personal data if you voluntarily provide them on our website, e.g. by creating a user account or registering for a newsletter, submitting an order or entering into contact with us.

In general, you can also visit the website without revealing any personal information. Please note that in this case you might not be able to use certain parts of the website or we might not be able to respond to one of your inquiries.

Cookies

Cookies are small files which are saved to your device via your web browser and which contain data such as personal page settings and login information. These small files are generated by the web server you have used to establish a connection via your web browser and then sent to you.

The following explains the most common types of cookies to you:

- **Session cookies:** For the duration of your session, Session cookies will be temporarily stored on your computer. These cookies contain session identification in order to prevent, for example, that you have to log in again when you move to another page. They are either erased or lose their validity as soon as your current session has expired.
- **Permanent cookies or protocol cookies:** Permanent cookies or protocol cookies store data beyond the expiry date of the defined period of time on your computer. These cookies enable websites to recognise users and their respective information and settings when visiting the website again. This means that you can access our website faster and more conveniently and you don't have to make certain settings again, e.g. specify the relevant language. Upon the expiry date the cookies will be automatically deleted following the date on which you visited the site where the cookie was set.
- **Third-party cookies:** So-called third-party cookies are created by other providers than the operator of the website you are visiting. They can be used, for example, for purposes of collecting information for advertisement, customised content and website statistics.

Technically mandatory cookies

Some elements of our website require that the user's browser can also be identified after moving to another site. Such mandatory cookies store and send the following data:

- Language settings
- Items in the shopping cart
- Log-in informationen
- Temporary storage of user input

After closing the browser, these cookies will be deleted. The legal basis for the processing of personal data through the use of technically mandatory cookies is GDPR Article 6 (1) (f) respectively

KDG Article 6 (1) (g). These cookies are used for our legitimate interest to ensure the use and provision of our website and they are also technically necessary to ensure the use of our website.

Contact requests

For inquiries using our contact form or within the context of the e-mail addresses we made available to you, we only process your personal data which you voluntarily provided to us in order to process and answer your request or to get in touch with you.

Any data obtained from general inquiries will be deleted after the request has been answered if there are no legal or other retention obligations. Data processed from inquiries concerning the scholarship application will be stored up to a period of two years.

The legal basis for the processing of your personal data is GDPR Article 6 (1) (b) respectively KDG Article 6 (1) (c).

Third-party content and services (e.g. Google, YouTube)

We also use third-party content on our website. These include, among other things:

- Maps from the online provider Google Maps
- Fonts from the online provider Google Fonts
- Videos from the video portal YouTube

When using these services, your browser connects with the third-party servers and your IP address as well as information about your browser, operating system, date/time and the address of our website will be transmitted to the third-party's server.

1. Legal basis for the processing of data

The legal basis for the processing of personal data when using third-party content and services is GDPR Article 6 (1) (f).

When the third-party server is based outside the European Union, the providers are certified according to the Privacy-Shield arrangement (www.privacyshield.gov) which guaranties that the EU's data protection standards are kept when personal data is transmitted and processed.

2. Purpose of the data processing

Using third-party content enables us to expand and improve our services, for example, by displaying access routes and locations, showing context-related videos and integrating fonts in order to improve the reception of texts.

For this purposes, it is also in our legitimate interest to process personal data in accordance with GDPR Article 6 (1) (f).

3. Time of storage

You will find the corresponding information in the data protections statements of the respective provider.

Use of Social plug-ins

1. Description and scope of data processing

We can provide the user of this website with the option of recommending and discussing contents. For this purpose, the corresponding buttons of the respective social media will be integrated in the website:

- facebook.com, which is operated by Facebook Inc., 1601 S. California Ave, Palo Alto, CA 94304, USA, represented in Europe by Facebook Ireland Ltd, 4 Grand Canal Square, Grand Canal Harbour, D2 Dublin, Ireland ("Facebook"). The plug-ins are marked with a Facebook logo or the indicated by the "Facebook Social Plugin" description.
- Twitter.com, which is operated by Twitter, Inc. 1355 Market Street, Suite 900, San Francisco, CA 94103, represented in Europe by Twitter International Company, Attn: Privacy Policy Inquiry, One Cumberland Place, Fenian Street, Dublin 2, D02 AX07 IRELAND. The plug-ins are marked with a twitter logo or indicated by the "twitter Social Plugin" description.
- Google LLC, 1600 Amphitheatre Parkway, Mountain View, CA 94043, USA (Tel: +1 650 253 0000, Fax: +1 650 253 0001, Email: support-de@google.com) represented in Germany by Google Germany GmbH, Unter den Linden 14, 10117 Berlin, Deutschland (Tel: 0049 30 303986300). The plug-ins are marked with a Google logo or indicated by the "Google+ Social Plugin" description.

In compliance with data protection, the content on our website can be shared on social networks, such as Facebook, Twitter or Google+, without creating a complete browsing profile by network operators.

By integrating the plug-ins, the respective operators (Facebook, Twitter, Google+) do not automatically receive the information that you have visited the relevant page in our internet site. However, if you are logged in to the website of one of the above-mentioned social networks (Facebook, Twitter, Google+), they can allocate your visit to your user account. If you interact with the social plug-in by clicking the button "like" or share a comment, the corresponding information will be sent directly from your browser to Facebook and saved by Facebook.

We have set up a two-stage solution for the buttons "Like" (Facebook), "Tweet" (Twitter) and "+1" (Google): In order to rate a page with "Like" or click on the button "Tweet" or "+1", you have to click on and activate the button first. Only by doing so a connection with the Facebook, Twitter or Google server can be established and only by clicking a second time, you can share the content with your friends. Our websites also use the Shariff solution which is in compliance with data protection. Even when using Shariff, users are only then directly connected to Facebook, Google or Twitter when they actively press the link to share content.

2. Legal basis for the processing of data

It is of interest to the data processor who is responsible for the data protection regulations when the content of this website is shared on social networks by the user. The two-stage and Shariff solution complies with the requirements of an "explicitly confirmed action" by the user in accordance with GDPR Article 4 (11).

Please observe the relevant current data protection regulations of the corresponding social media.

3. Purpose of the data processing

Please note that we as the provider of the website have no information about the content of the transmitted data and their use through Facebook, Twitter and Google. For further information, please see the data protection statement concerning the purpose and scope of the data collection

and their further processing and use by the respective operator. For information about your rights in this respect and setting options for protecting you privacy, please see

- Facebook - <http://de-de.facebook.com/policy.php>
- Twitter - <https://twitter.com/de/privacy>
- Google+ - https://www.google.com/intl/de_ALL+/policy/index.html